



OPEN POSITION

DEAN OF FAMILY ENGAGEMENT

Milwaukee Environmental Sciences Academy (MESA), a charter school of the Urban Learning Collaborative (ULC), is a year-round education charter school, serving grades K4 through 8th grade. MESA is an Expeditionary Learning (EL) school that provides students with a holistic program of learning and development, with an emphasis on environmental sciences and healthy lifestyles in line with the Common Core and Wisconsin State Standards.

MESA staff demonstrate a strong commitment to achieving results through the creative use of resources, involving parents in the education process, integrating Expeditionary Learning model practices, rigorous academic programs and targeted interventions so *students become self-directed learners prepared for college and career success.*

Successful candidates will have strong skills in the following areas:

- Enhancing a positive learning environment and fortifying parent engagement
Experience in development and creative fundraising
- Passion for inquiry-based learning and success for all

RESPONSIBILITIES

- Increases parent involvement in the school by working closely with all school, parent and community organizations
- Serves as facilitator and liaison for parent and school community concerns and issues including, for example, school policies or facilities issues
- Conducts outreach to engage parents in their children's education
- Communicates with other staff and family members about each student's progress and struggles
- Maintains ongoing contact with community organizations that are involved with providing services to the school's educational program
- Assists the Leadership Team with researching and writing grants for the organization
- Assists the Leadership Team with providing timely reporting and compliance as required by grant award documentation
- Creates and implements major gifts program, planned giving program, and volunteer giving program
- Point of contact/facilitator for initiatives sponsored at the school level
- Point of contact/facilitator for initiatives such as DonorsChoose.org
- Frequent communication with students and families to provide clear information about parent involvement
- Participates in regular and ongoing professional development efforts and works collaboratively with grade band/level planning to constantly improve professional practice
- Participates fully and positively in a staff culture and the relentless pursuit of our mission



- Works cooperatively with grade level and the school team in all areas of instruction, assessment, documentation, parent/guardian involvement, and classroom management
- Other duties as assigned

QUALIFICATIONS

- Bachelor's Degree required
- Experience in community work in an area related to the duties described above
- Formal experience in an urban setting preferred and/or EL preferred
- Possess strong interpersonal skills and proven ability to collaborate with a team
- Ability to work collaboratively with staff, families, and community members from diverse backgrounds
- Ability to be creative, resourceful, and reflective
- Commitment to educational excellence and high expectations

BENEFITS

- A leadership team that supports educator development
- A strong, established school culture that supports academic and social learning
- A competitive salary and benefits package
- Professional growth opportunities on-site and/or off-site
- Forward thinking education designs and programs

Salary range is commensurate with candidate's education and experience. Please submit a résumé, employment application and letter of interest to gpeterson@urban-learning.org.

SCHOOL MISSION

Milwaukee Environmental Sciences Academy, a ULC Charter School, is dedicated to the intellectual, physical, social, and emotional growth of all students. Emphasis is placed on engaging students in thinking, problem-solving, and decision-making, enabling students to function in a global society. We maintain a climate of high expectations, supported through differentiated instruction, which meets the needs of all learners within a safe and orderly environment. We promote family and community involvement to create an atmosphere that nurtures academic achievement and stimulates the pursuit of college and career success.

ULC is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions at ULC are based on business needs, job requirements and individual qualifications, without regard to race, color, religion or belief, national, social or ethnic origin or sex, age, physical, mental or sensory disability or sexual orientation. ULC will not tolerate discrimination or harassment based on any of these characteristics. ULC encourages applicants of all ages.

