

Early Release Request

MESA begins school at 7:25 a.m. and ends at 2:30 p.m. We need your help and understanding to enhance our learning environment and ensure the safety of every scholar. When students remain in school for the entire day, academic achievement and social skills are improved. Should a situation occur that requires you to pick up your child early, please follow the following guidelines:

- Please send a note in advance with your child or contact your child's teacher within 24 hours of the appointment. Please submit the appointment documentation to have your child's absence excused.
- Please call the main office before **1:30 p.m.** for early dismissals.
- Early dismissals will not be allowed after 2:00 p.m.
- Everyday from 2:00 p.m. until 2:15 p.m. MESA's staff and scholars will be participating in D.E.A.R (Drop Everything And Read). During this time doors will not be opened and there will be no movement in the hallways.

Thank you for understanding that this improves our dismissal policy, keeps scholars safe, and ensures a quality education is provided for the entire school day.

Yours Sincerely,



Janet Colvin, Principal